

MONROEVILLE LOCAL SCHOOLS
OFFICIAL RECORD OF PROCEEDINGS
July 17, 2023

The Board of Education, Monroeville Local School District, Huron County, Ohio, met on this date in the Monroeville Athletic Community (MAC) Meeting Room. The regular meeting called to order by President, Betsy Ruggles, Kristin Kaple-Jones, Superintendent and Jude T. Hammond, Treasurer.

I. CALL TO ORDER (Time: 7:00 p.m.)

II. PLEDGE OF ALLEGIANCE

III. MISSION STATEMENT: The vision of the Monroeville Local School Board is Excellence in Education for all students. Our district assures each student a well-rounded educational program leading to rewarding careers. In addition, our district will foster students who are critical thinkers, creative problem solvers and socially responsible individuals. Through the collaboration of school, home and community, every Monroeville graduate will be well prepared for the global challenges of the 21st century.

IV. ROLL CALL:

Mrs. Allen: present, Mr. Helmstetter: present, Mrs. Ruggles: present, Mrs. Smith: present. Mr. Bemis was late to the meeting.

V. APPROVE AGENDA

2024-01 Motion: Allen; 2nd: Smith;

ROLL CALL: Allen: Aye, Helmstetter: Aye; Ruggles: Aye, Smith: Aye.

Motion Passed

VI. HEARING OF THE PUBLIC (By Law 0169.1)

Public Meeting notices are posted in the Central Office. If you are interested in being added to the Board's Agenda under Public Participation, requests are to be made in the Central Office. There shall be no negative public commentary directed at employees, Board members, students or members of the public in accordance with Board policy. Such comments will only be heard in Executive Session, if appropriate, and determined

by the Board President or presiding officer of the Board pursuant with Ohio Revised Code Section 121.22 (G)(1).
There was no public commentary.

VII. APPROVAL OF MINUTES:

Approve the minutes of the June 26, 2023 Regular Meeting.

2024-02

Motion: Ruggles; 2nd: Smith;

ROLL CALL: Allen: Aye; Helmstetter: Aye; Ruggles: Aye, Smith: Aye.

Motion Passed

VIII. OLD BUSINESS:

Mr. Hammond mentioned that the electric bills had been collected and sent to Mr. Helmstetter. Mr. Helmstetter said that the bills were sent to the consultant to analyze the impact of putting solar panels on or near the school.

Mrs. Ruggles gave an update on a Scholarship for graduating students interested in pursuing a nursing degree. Plans for the Scholarship are being developed.

IX. NEW BUSINESS:

TREASURER'S REPORT

A. Approve the financial reports as submitted for June 2023.

2024-03

Motion: Allen, 2nd: Ruggles

ROLL CALL: Allen: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith: Aye.

Motion Passed

B. Approve the following "change/petty cash" amounts for the 2023-24 School Year.

- Athletic Cash Account - \$2,000.00
- Elementary Office Petty Cash - \$100

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3. Approve the following breakfast and lunch prices for the 2023-24 School Year with no change from last school year:

Motion Passed

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye.

Motion: Allen, 2nd: Ruggles;

2024-06

2. Approve the Elementary fees with no change from last school year for the 2023-24 School Year.

Motion Passed

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye.

Motion: Smith, 2nd: Allen;

2024-05

- 3.02 Criminal Records Check
- 6.47 Restraint and Seculsion
- 9.02 School Visitors
- 9.10 Complaints of Sexual Harassment
- 9.28 School Wellness Policy
- 9.33 Therapy Dogs

1. Approve the following updated dated Board Policies:

A. BUSINESS:

Mr. Bemis entered the meeting at 7:05 p.m.

SUPERINTENDENT'S REPORT

Motion Passed

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye.

Motion: Helmstetter 2nd: Smith;

2024-04

- High School Office Petty Cash - \$100

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1. Approve the employment of Makenna Wittmer, Aide at Step 0; and Deb Hartley, Aide at Step 0.

B. EMPLOYMENT:

The Board returned to the Open Public Meeting at 8:26 p.m.

Motion Passed

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye.

2024-09

public session.

Motion by Mrs. Smith, seconded by Mr. Bemis to exit Executive Session and return to the

The Board entered Executive Session at 7:14 p.m.

Motion Passed

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye.

2024-08

compensation of public employees.

Motion by Mrs. Allen, seconded by Mrs. Smith, to enter Executive Session to discuss the

Motion Passed

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye.

2024-07

Motion: Allen, 2nd: Ruggles;

- Elementary Lunch - \$2.75
- Middle School Lunch - \$2.95
- High School Lunch - \$3.10
- Adult Lunch - \$3.60
- Milk - \$0.50
- Breakfast - \$1.50
- Reduced Breakfast - \$0.30
- Reduced Lunch - \$0.40

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Motion passed.

Aye.

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith:

2024-13

Motion: Smith, 2nd: Allen;

4. Approve a step increase for Molly Fritz, Assistant Treasurer, from Step 14 to Step 15 to recognize her years of experience, effective July 1, 2023.

Motion passed.

Smith: Aye.

ROLL CALL: Allen: Nay, Bemis: Abstain, Helmstetter: Aye, Ruggles: Aye, and

2024-12

Motion: Helmstetter, 2nd: Smith.

3. Approve Brett Graham as a Science teacher for the 2023-24 school year (Masters + 30 years at Step 25). Mr. Graham was approved at the June 26, 2023 however, the Board needed to approve at which step to hire him;

Motion passed.

Aye.

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith:

2024-11

Motion: Ruggles, 2nd: Smith;

2. Approve hiring Renee Jackson as a 5th grade Math/Science teacher for the 2023-24 school year (Masters at Step 10) – contingent on meeting all State and Local requirements.

Motion passed.

Aye.

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith:

2024-10

Motion: Smith, 2nd: Bemis;

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Betsy Ruggles, Board President

Jude T. Hammond, Treasurer
Jude T. Hammond

Motion Passed, and the meeting was adjourned.

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye.

Motion: Smith; 2nd: Bemis;

XI ADJOURNMENT: Time: 8:47 p.m.

The next Regular Board meeting was scheduled to be held on August 21, 2023
2023, however, there is a scheduling conflict and the Board agreed to
move the meeting to Tuesday August 22, 2023.

X. DISCUSSION:

Motion passed.

Aye.

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith:

Motion: Allen, 2nd: Ruggles;

2024-15

6. Approve Lynette Nester as a volunteer for the Cross County team for the 2023
season.

Motion passed.

Aye.

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith:

Motion: Ruggles; 2nd: Smith;

2024-14

5. Approve the employment of Kelly Stanford as Food Service Coordinator at rate
of \$40.00/hour for the 2023-24 school year.