

**MONROEVILLE LOCAL SCHOOLS**  
**OFFICIAL RECORD OF PROCEEDINGS**  
August 15, 2022

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The Board of Education, Monroeville Local School District, Huron County, Ohio, met on this date in the Monroeville Athletic Community (MAC) Meeting Room.

The regular meeting called to order by President, Betsy Ruggles,  
Kristin Kaple-Jones, Superintendent and Jude T. Hammond, Treasurer.

I. CALL TO ORDER (Time: 7:05 p.m.)

II. PLEDGE OF ALLEGIANCE

III. MISSION STATEMENT: The vision of the **Monroeville Local School Board** is Excellence in Education for all students. Our district assures each student a well-rounded educational program leading to rewarding careers. In addition, our district will foster students who are critical thinkers, creative problem solvers and socially responsible individuals. Through the collaboration of school, home and community, every Monroeville graduate will be well prepared for the global challenges of the 21st century.

IV. ROLL CALL

Allen: Absent; Bemis: Absent; Helmstetter: Present; Ruggles: Present; Smith: Present.

V. APPROVE AGENDA:

2022-123

Motion: Smith; 2<sup>nd</sup>: Helmstetter;

ROLL CALL: Helmstetter: Aye; Ruggles: Aye; Smith: Aye.

Motion Passed

VI. APPROVAL OF MINUTES:

Approve the minutes of the July 18, 2022 regular meeting.

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2022-124

Motion: Ruggles; 2<sup>nd</sup>: Smith.

ROLL CALL: Helmstetter: Aye; Ruggles: Aye; Smith: Aye.

Motion Passed

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**VII. HEARING OF THE PUBLIC (Bylaw 0169.1. PUBLIC PARTICIPATION AT BOARD MEETINGS, IS POSTED IN THE CENTRAL OFFICE)**

\*\*\*There will be NO NEGATIVE PUBLIC COMMENTARY DIRECTED AT SPECIFIC EMPLOYEES of the Board. Such comments will only be heard in the Executive Session at the pleasure of the presiding officer of the Board. R.C. 121.22 (G) (1)

There was no public participation.

**VIII. OLD BUSINESS:**

There was no old business raised during the meeting.

**IX. NEW BUSINESS:**

**TREASURER'S REPORT**

1. Accept the financial reports as submitted for July **2022**.
2. Approve the Then and Now Certificate for PO#230162 in the amount of \$5,999.57 payable to Huron County Board of DD.
3. Approve the Then and Now Certificate for PO#230239 in the amount of \$3,439.50 payable to Bricker and Eckler LLP.
4. Approve the Then and Now Certificate for PO#230090 in the amount of \$4,658.70 payable to EMIS Linq.
5. Approve the adoption of the Section 125 Flexible Benefit Plan Agreement with American Fidelity for the benefit period of September 1, 2022 through August 31, 2023.

2022-125

Motion: Ruggles; 2<sup>nd</sup>: Helmstetter.

ROLL CALL: Helmstetter: Aye; Ruggles: Aye; Smith: Yes.

Motion Passed

**SUPERINTENDENT'S REPORT**

**A. BUSINESS:**

1. Approve the revised License Agreement between the Monroeville Board of Education and the Monroeville Athletic Boosters, re: Track Project.

2022-126

Motion: Smith; 2<sup>nd</sup>: Ruggles.

ROLL CALL: Helmstetter: Aye; Ruggles: Aye, Smith Aye.

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Motion passed.

2. Approve Ruggles as an OSBA Delegate and Helmstetter as an Alternate for the Annual Business Meeting of the OSBA.

2022-127

Motion: Smith; 2<sup>nd</sup>: Helmstetter.

ROLL CALL: Helmstetter: Aye, Ruggles: Aye; Smith: Aye.

Motion passed.

3. Approve the bus routes for the 2022-23 School Year. (see attached)

2022-128

Motion: Ruggles; 2<sup>nd</sup>: Smith.

ROLL CALL: Helmstetter: Aye; Ruggles: Aye; Smith: Aye.

Motion passed.

4. Approve the increase in adult lunches to \$4.40 and adult breakfast price to \$2.00 in compliance with the Federal Food and Nutrition program for the 2022-23 School Year.

2022-129

Motion: Smith; 2<sup>nd</sup>: Helmstetter.

ROLL CALL: Helmstetter: Aye; Ruggles: Aye; Smith: Aye.

Motion passed.

5. Approve the trade-in value of a 2008 Thomas school bus (VIN: 1T88S4E2791117336) of \$1,000 in exchange for a new Cardinal/Blue Bird bus purchase.

2022-130

Motion: Helmstetter; 2<sup>nd</sup>: Smith.

ROLL CALL: Helmstetter: Aye; Ruggles: Aye; Smith: Aye.

Motion passed.

## **B. EMPLOYEMENT:**

1. Accept the following substitute bus drivers and van drivers

- Laura Baxter – Sub Bus
- Bryon Gessling – Sub Bus
- Marcia Smith – Sub Bus
- Paul Smith – Sub Bus

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- Tom Bollenbacher – Sub Bus, pending certification completion
- James Roeder – Van Driver
- Brad Dunlap – Van Driver
- John Wasiniak – Van Driver
- Scott Bauer – Van Driver
- Ben Paul – Van Driver
- Rob Hayes – Van Driver, pending certification completion
- Bob Butler – Van Driver (volunteer)
- Jim Kaczor – Van Driver (volunteer)
- Kristin Kaple-Jones – Van Driver (volunteer)

2. Approve Mitchell Ott as Volunteer Assistant Varsity Football Coach
3. Approve Marissa Dellisanti (Step 0) as Mentor for Katrina Bunch
4. Approve Samantha Reeves as Substitute Choir/Music teacher
5. Amend the hiring of Katrina Bunch as 5<sup>th</sup> Grade teacher to Substitute teacher, pending certification completion as a licensed regular instruction teacher.

2022-131

Motion: Helmstetter; 2<sup>nd</sup>: Smith.

ROLL CALL: Helmstetter: Aye; Ruggles: Aye; Smith: Aye

Motion Passed

6. Approve Jude Hammond as District Interim Treasurer, at a rate of \$65.00 per hour.

2022-132

Motion: Helmstetter; 2<sup>nd</sup>: Smith.

Helmstetter: Aye; Ruggles: Aye; Smith: Aye.

Motion Passed

### C. DONATIONS:

1. Accept the donation of \$500 from VFW Post 2743 for the High School Band.
2. Accept the donation of \$500 from Firelands Federal Credit Union to be used for the Wellness programs.

2022-119

Motion: Helmstetter; 2<sup>nd</sup>: Ruggles;

Helmstetter: Aye; Ruggles: Aye; Smith Aye.

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Motion Passed

X. **DISCUSSION:** September 19, 2022 next board meeting

XI. **EXECUTIVE SESSION:** Section 121.22 of the Ohio Revised Code permits discussion in executive session for the following specified purposes: The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals or the investigation of charges or complaints against a public employee or regulated individual unless such person requests a public hearing.

There was no motion to enter executive session.

XII. **ADJOURNMENT:** Time: 7:20 p.m.

Motion: Smith; 2<sup>nd</sup> Ruggles;

Helmstetter: Aye; Ruggles: Aye; Smith Aye.

Motion Passed, the meeting adjourned.

  
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Betsy Ruggles, Board President

  
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Treasurer

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