MONROEVILLE LOCAL SCHOOLS

OFFICIAL RECORD OF PROCEEDINGS

June 26, 2023

The Board of Education, Monroeville Local School District, Huron County, Ohio, met on this date in the Monroeville Athletic Community (MAC) Meeting Room.

The regular meeting called to order by President, Betsy Ruggles, Kristin Kaple-Jones, Superintendent and Jude T. Hammond, Treasurer.

I. CALL TO ORDER (Time: 7:05 p.m.)

II. PLEDGE OF ALLEGIANCE

III. MISSION STATEMENT: The vision of the Monroeville Local School Board is Excellence in Education for all students. Our district assures each student a well-rounded educational program leading to rewarding careers. In addition, our district will foster students who are critical thinkers, creative problem solvers and socially responsible individuals. Through the collaboration of school, home and community, every Monroeville graduate will be well prepared for the global challenges of the 21st century.

IV. ROLL CALL:

Mrs. Allen: present, Mr. Bemis: present, Mr. Helmstetter: present, Mrs. Ruggles: present, Mrs. Smith: present.

V. APPROVE AGENDA – as Amended

Mr. Hammond requested to amend the agenda to add a motion to approve an advancement of funds, and Dr. Kaple-Jones requested to add a motion to hire a new science teacher.

2023-98

Motion: Smith; 2^{nd:} Bemis;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye; Ruggles: Aye, Smith: Aye.

Motion Passed

VI. HEARING OF THE PUBLIC (By Law 0169.1)

Public Meeting notices are posted in the Central Office. If you are interested in being added to the Board's Agenda under Public Participation, requests are to be made in the June 26, 2023

Central Office. There shall be no negative public commentary directed at employees, Board members, students or members of the public in accordance with Board policy. Such comments will only be heard in Executive Session, if appropriate, and determined by the Board President or presiding officer of the Board pursuant with Ohio Revised Code Section 121.22 (G)(1).

There was no public commentary.

VII. APPROVAL OF MINUTES:

Approve the minutes of the May 15, 2023 Regular Meeting.

2023-99

Motion: Ruggles; 2^{nd:} Allen;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye; Ruggles: Aye, Smith: Aye.

Motion Passed

VIII. OLD BUSINESS:

There was no old business raised during the meeting.

IX. NEW BUSINESS:

Mr. Helmstetter led a discussion on the exploration of installing Solar Energy panels. He requested that we gather the electric bills for a year and send them to ADT Security who will prepare a cost/benefit analysis.

2023-100

Motion: Smith; 2nd: Allen;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye.

Mrs. Ruggles discussed the possibility of a Scholarship for Monroeville graduates interested in pursuing a nursing degree. The scholarship would be paid out over two or three years. The process is in the discussion phase right now so no Board action is needed.

TREASURER'S REPORT

A. Approve the financial reports as submitted for May 2023.

Motion: Smith, 2nd: Bemis

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith: Aye.

Motion Passed

B. Approve a Then and Now Certificate for purchase order #231153 to pay Norwalk City Schools in the amount of \$3,798.47 for the excess costs for educating Monroeville students with Special needs in the 2021-22 school year.

2023-102

Motion: Ruggles, 2nd: Helmstetter;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye.

Motion Passed

C. Approve the following purchase orders that are in excess of \$25,000:

Gordon Foods - \$95,000 for Food and Supplies for the cafeteria Monroeville Utilities - \$63,000 for Water and Sewer charges Monroeville Utilities - \$38,500 for MAC Water and Electric charges Schoolhouse Electronics - \$33,660 for Interactive BenQ Panels

2023-103

Motion: Smith, 2nd: Helmstetter;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye.

Motion Passed

D. Approve a Resolution to provide an Advancement of Funds from the General Fund to Federal Grant Funds to cover the cash position of the Federal Grant Funds prior to the close of the Fiscal Year.

2023-104

Motion: Helmstetter, 2nd: Smith;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye.

Motion Passed

E. Approve amendments to the Appropriations and Resources for the 2022-23 Fiscal Year as presented.

2023-105 Motion: Helmstetter, 2nd: Smith;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye.

Motion Passed

F. Approve the Federal Grant Funds for Fiscal Year 2023-24 as presented.

2023-106 Motion: Allen, 2nd: Smith;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye.

Motion Passed

G. Approve Fiscal Year 2023-24 Temporary Appropriations as presented.

2023-107 Motion: Helmstetter, 2nd: Allen;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye.

Motion Passed

SUPERINTENDENT'S REPORT

A. BUSINESS:

1. Approve the one-year member service agreement with North Ohio Education Computer Association (NOECA) beginning July 1, 2023, through June 30, 2024.

2023-108 Motion: Allen, 2nd: Helmstetter;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye.

Motion Passed

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2. Approve an agreement with North Point Alternative Learning Center for the Developmental Disabilities Program for the 2023-24 School Year.

2023-109 Motion: Allen, 2nd: Helmstetter;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye.

Motion Passed

3. Approve the renewal of a contract with North Point Educational Services Center to provide Shared Services for the 2023-24 School Year.

2023-110 Motion: Helmstetter, 2nd: Smith:

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye.

Motion Passed

4. Approve a Memorandum of Understanding with the Huron County Family and Children First Council to provide Wraparound students with multiple needs for the 2023-24 School Year.

2023-111 Motion: Allen, 2nd: Ruggles;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye.

Motion Passed

5. Approve a renewal with Frontline Education for the 2023-24 School Year.

2023-112 Motion: Helmstetter, 2nd: Allen;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith: Aye.

Motion Passed

6. Approve a renewal contract with the Ohio School Plan for Liability, Property and Fleet insurance for the period July 1, 2023 through June 30, 2024.

2023-113 Motion: Helmstetter, 2nd: Allen:

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye.

Motion Passed

7. Approve a contract renewal with Sedgwick to provide third party support services for Workers Compensation and Unemployment for the 2023-24 School Year.

2023-114

Motion: Helmstetter, 2nd: Allen:

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye.

Motion Passed

8. Amend the contract with Brian K. Stanford for Food Services Administration to convert this compensation to a salary for the 2023-24 School Year per the recommendations of the Federal Review team.

2023-115

Motion: Ruggles, 2nd: Helmstetter;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye.

Motion Passed

9. Resolve to enter into an agreement with OME-RESA ITC for Cooperative services for the 2023-24 School Year.

2023-116

Motion: Ruggles, 2nd: Helmstetter;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye.

Motion Passed

10. Approve to the adoption of the Phonics Curriculum for grades K through 5 for the 2023-24 School year, including the purchase of the Sonday System in the amount of \$39,582.50.

2023-117

Motion: Allen, 2nd: Bemis;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye.

Motion Passed

11. Approve the IEP Service Agreement with Firelands Regional Medical Center beginning June 5 and ending August 31, 2023.

2023-118 Motion: Helmstetter, 2nd: Smith;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye.

Motion Passed

B. EMPLOYMENT:

1. Correcting the Supplemental contract with Sarah Staley from step 0 to step 2 for 2023-24 School Year.

2023-119 Motion: Smith, 2nd: Ruggles;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith: Aye.

Motion passed.

2. Approve the employment of Steve Reer as the Seasonal Groundskeeper at \$15.00/hour up to twenty (20) hours per week.

2023-120 Motion: Helmstetter, 2nd: Allen;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith: Aye.

Motion passed.

3. Approve Jen Meagrow as a Resident Educator Mentor for Samantha Reeves.

2023-121 Motion: Smith, 2nd: Ruggles;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith: Aye.

Motion passed.

4. Approve Gail Rosser as the High School Cross-Country Head Coach for the 2023-24 School Year.

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Motion: Ruggles, 2nd: Allen;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith: Aye.

Motion passed.

5. Accept the resignation of Kayleigh Dominish, 5th grade teacher effective **J**une 6, 2023.

2023-123

Motion: Helmstetter, 2nd: Allen;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith: Aye.

Motion passed.

- 6. Accept the resignations from the following Supplemental positions for the 2023-24 School Year:
 - Robert Hayes Instrumental Production Director;
 - Conar Burns Assistant Football Coach and Boys Basketball Coach;
 - Chris McDonald Assistant Football Coach;
 - Cody Gregory Boys Basketball Junior Varsity Coach;
 - Tara Pena Robotics Coach; and
 - Brad Dunlap Sophomore Class Advisor

2023-124

Motion: Ruggles, 2nd: Smith;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith: Aye.

Motion passed.

- 7. Approve the following contracts for non-certified personnel Supplemental contracts for the 2023-24 School Year:
 - Kelsey Kromer Junior Varsity Girls Basketball Coach at Step 1;
 - Jared Kromer Varsity Assistant Girls Basketball Coach at Step 1; and
 - Chris Phillips Assistant Varsity Wrestling Coach at Step 0;

Motion: Smith, 2nd: Bemis;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith: Aye.

Motion passed.

- 8. Approve the following volunteers:
 - Keven Wise Junior High Football
 - Ryan Sowders Varsity Football;
 - Don Clark Varsity Football; and
 - Brittni Myers Robotics Team.

2023-126

Motion: Allen, 2nd: Ruggles;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith: Aye.

Motion passed.

9. Approve the employment of Tyler Scott as Assistant Varsity Football Coach at Step 0.

2023-127

Motion: Ruggles, 2nd: Smith;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith: Aye.

Motion passed.

10. Approve Makinsey Black as a Substitute Aide.

2023-128

Motion: Allen, 2nd: Helmstetter;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith: Aye.

Motion passed.

11. Approve Peggy Buckley as a Summer School Aide.

June 26, 2023

Motion: Smith, 2nd: Allen;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith: Aye.

Motion passed.

12. Approve to employ Avery Rosser as a Summer Worker.

2023-130

Motion: Smith, 2nd: Allen;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith: Aye.

Motion passed.

13. Approve the following certified personnel assignments for the 2023-24 School Year:

Teachers monitoring In-School Detentions;

- Eric Rogers;
- Stephanie Houser;
- Tracy Weis;
- Brittany Hall;
- Lilly Gregory;
- Jamie Gehring; and
- Marissa Dellisanti.

Friday School Proctors:

Lilly Gregory

123-131

Motion: Ruggles, 2nd: Smith;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith: Aye.

Motion passed.

14. Approve the employment of Brett Graham as a High School Science Teacher for a one-year contract for the 2023-24 School Year.

Motion: Bemis, 2nd: Allen;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith: Aye.

Motion passed.

C. DONATIONS:

1. Accept a donation from SCH-LOE-MAN Post 547 for the Robotics Team Trip to Dallas in the amount of \$1,000.

2023-133

Motion: Ruggles, 2nd: Smith;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith: Aye.

Motion passed.

2. Accept donations from American Legion to the High School Band for \$100.00, and to the Drama Department in the amount of \$80.00.

2023-134

Motion: Ruggles, 2nd: Smith;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith: Aye.

Motion passed.

X. DISCUSSION:

- 1. Dr. Kaple-Jones handed out exit interview notes from staff members who have resigned this year. In addition, she asked the Board about moving forward with contracting with Lisa Riegel to help the District Leadership Team at a rate of \$150/hour.
- 2. The next Regular Board meeting is scheduled to be held on Monday July 17, 2023 at 7:00 p.m. at the Monroeville Athletic Center.
- XI. ADJOURNMENT: Time: 8:43 p.m.

Motion: Smith; 2^{nd:} Allen;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye.

Motion Passed, and the meeting was adjourned.

Betsy Ruggles, Board President

yde T. Hammond, Treasurer