

MONROEVILLE LOCAL SCHOOLS
OFFICIAL RECORD OF PROCEEDINGS
May 15, 2023

The Board of Education, Monroeville Local School District, Huron County, Ohio, met on this date in the Monroeville Athletic Community (MAC) Meeting Room.

The regular meeting called to order by President, Betsy Ruggles, Kristin Kaple-Jones, Superintendent and Jude T. Hammond, Treasurer.

I. CALL TO ORDER (Time: 7:00 p.m.)

II. PLEDGE OF ALLEGIANCE

III. MISSION STATEMENT: The vision of the **Monroeville Local School Board** is Excellence in Education for all students. Our district assures each student a well-rounded educational program leading to rewarding careers. In addition, our district will foster students who are critical thinkers, creative problem solvers and socially responsible individuals. Through the collaboration of school, home and community, every Monroeville graduate will be well prepared for the global challenges of the 21st century.

IV. ROLL CALL:

Mrs. Allen: present, Mr. Bemis: present, Mr. Helmstetter: present, Mrs. Ruggles: present, Mrs. Smith: present.

V. APPROVE AGENDA:

2023-70

Motion: Smith; 2nd: Bemis;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye; Ruggles: Aye, Smith: Aye.

Motion Passed

VI. HEARING OF THE PUBLIC (By Law 0169.1)

Public Meeting notices are posted in the Central Office. If you are interested in being added to the Board's Agenda under Public Participation, requests are to be made in the Central Office. There shall be no negative public commentary directed at employees, Board members, students or members of the public in accordance with Board policy. Such comments will only be heard in Executive Session, if appropriate, and determined by the Board President or presiding officer of the Board pursuant with Ohio Revised Code Section 121.22 (G)(1).

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There was no public commentary.

VII. APPROVAL OF MINUTES:

Approve the minutes of the April 17, 2023 Regular Meeting and the May 2, 2023 Special Meeting.

2023-71

Motion: Allen; 2nd: Ruggles;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye; Ruggles: Aye, Smith: Aye.

Motion Passed

VIII. OLD BUSINESS:

There was no old business raised during the meeting.

IX. NEW BUSINESS:

TREASURER'S REPORT

A. Approve the financial reports as submitted for April 2023.

2023-72

Motion: Smith, 2nd: Bemis

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith: Aye.

Motion Passed

B. Approve a proposal to provide a stipend to bus drivers as an incentive to take bus trips in the amount of \$50.00 for a full trip and \$25.00 for half a trip, effective July 1, 2023.

2023-73

Motion: Smith, 2nd: Bemis;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye.

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Motion Passed

SUPERINTENDENT'S REPORT

A. BUSINESS:

1. Alayna Underwood and Tyler Nestor made a presentation on a mentorship tracking program for High School students. The goal is to allow the students to interact with their goals and objectives in preparation of post-graduation.
2. Approve the revised Gifted Education Plan and Policy as presented.

2023-74

Motion: Ruggles, 2nd: Allen;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye.

Motion Passed

3. Approve hiring a Seasonal Groundskeeper at an hourly rate of \$15.00 and limited to 20 hours per week.

2023-75

Motion: Bemis, 2nd: Smith;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye.

Motion Passed

4. Approve an agreement with Fisher-Titus Medical Center to provide Rehabilitative Therapy services for students attending Extended School Year.

2023-76

Motion: Helmstetter, 2nd: Bemis;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye.

Motion Passed

5. Approve a resolution for selecting the contractors to complete the sight work for the Track project and executing the agreements with the contractors.

2023-77

Motion: Allen, 2nd: Helmstetter;

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ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith:
Aye.

Motion Passed

B. EMPLOYMENT:

1. Correcting last month's approved steps for 2023-24 school year:

- Anthony Myers step 1
- Chris Hayes step 1;

And correcting Dan Robertson's contract to two years.

2023-78

Motion: Ruggles, 2nd: Allen;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith:
Aye.

Motion passed.

2. Approve an annual stipend of \$3,000 for an employee holding an active
Certified EMIS Professional designation.

2023-79

Motion: Helmstetter, 2nd: Allen;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith:
Aye.

Motion passed.

3. Accept the resignation of the following employees:

- Jake Birkholz, High School Science teacher, effective at the conclusion of the school year,
- Peggy Buckley, Paraprofessional effective at the conclusion of the school year.
- Emily Sheaffer, Paraprofessional effective at the conclusion of the school year,
- Makinsey Black, Paraprofessional effective at the conclusion of the school year.

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2023-80

Motion: Allen, 2nd: Bemis;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith: Aye.

Motion passed.

4. Approve Paul DeMarco as Treasurer effective August 1, 2023 for a two year period.

2023-81

Motion: Ruggles, 2nd: Bemis;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith: Aye.

Motion passed.

5. Approve the renewal of an employment agreement for William Butler, Elementary Principal, for two years commencing August 1, 2023, through July 31, 2025.

2023-82

Motion: Bemis, 2nd: Ruggles;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith: Aye.

Motion passed.

6. Approve the renewal of an employment agreement for James Kaczor, High School Principal, for one year commencing August 1, 2023, through July 31, 2024.

2023-83

Motion: Bemis, 2nd: Allen;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith: Aye.

Motion passed.

7. Approve the following contracts for certified personnel for the 2023-24 School Year:

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- Kevin Wood – Title I Tutor at Step 10 for one-year (St. Joe’s School);
- Shannon Adams – Elementary Teacher at Step 25 for two years;
- Monica Barman – English Teacher at Step 10 for two years;
- Diane Kluding – Math Teacher at Step 12 for two years;
- Alayna Underwood – Math Teacher at Step 11 for two years ;
- Amy Jeremay – Special Ed Teacher at Step 14 for two years;
- Tylor Nester – Social Studies Teacher at Step 11 for two years;
- Kari Pisano – 1st Grade Teacher at Step 17 for two years;
- Eric Rogers – Librarian at Step 9 for two years;
- Brittany Hall – Special Ed Teacher at Step 9 for one year;
- Stephanie VanFleet – English Teacher at Step 10 for two years;
- Teri Smith – Elementary Art Teacher at Step 29 for two years;
- Holly Bauer – Social Studies Teacher at Step 3 for one year;
- Rachel Kashian – 2nd Grade Teacher at Step 3 for one year;
- Megan Stephens – 2nd Grade Teacher at Step 2 for one year; and
- Samantha Reeves – Music Teacher at Step 1 for one year, pending completion of all State and Local requirements.

2023-84

Motion: Bemis, 2nd: Smith;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith: Aye.

Motion passed.

8. Approve Marissa Dellisanti request for a continuing contract upon the renew of her current employment contract.

2023-85

Motion: Allen, 2nd: Smith;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith: Aye.

Motion passed.

9. Approve the following certified staff Supplemental Contracts for the 2023-24 School Year:

- Robert Hayes – Band Director at Step 21;
- Robert Hayes – Instrumental Director at Step 20;
- Laura Replogle – Yearbook at Step 26;

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- Laura Replogle – Senior Class Assistant Advisor at Step 25;
- Laura Replogle – Junior High Yearbook Advisor at Step 22;
- Stephanie VanFleet – Renaissance at Step 6;
- Stephanie VanFleet – Junior Class Head Advisor at Step 9;
- Stephanie VanFleet – Media Advisor at Step 8;
- Jen Harvey – National Honor Society Advisor at Step 20;
- Jen Harvey – Senior Class Assistant Advisor at Step 14;
- Jen Harvey – Freshman Advisor at Step 14;
- Amber Whaley – Lead Mentor at Step 2;
- Amber Whaley – Team Leader at Step 13;
- Caroline Schnetzer – Academic Challenge Advisor at Step 21;
- Caroline Schnetzer – Renaissance at Step 10 ;
- Caroline Schnetzer – Junior Class Assistant Advisor at Step 21;
- Scott Bauer – FFA Advisor at Step 19;
- Ben Paul – Athletic Director at Step 27;
- Ben Paul – Football Field Marking at \$500;
- Eric Rogers – Elementary Library Club Advisor at Step 1;
- Brad Dunlap – Sophomore Class Advisor at Step 6;
- Samantha Reeves - Choir Director at Step 1;
- Samantha Reeves – Both Co-Production Directors at Step 1 for each;
- Amanda Steiber – Elementary Student Council Advisor at Step 5;
- Michael Liptay – STEM Advisor at Step 4;
- Jessica Bellamy – Junior High Class Assistant Advisor at Step 0; and
- Holly Bauer – Junior High Class Advisor at Step 2.

2023-86

Motion: Ruggles, 2nd: Smith;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith:
Aye.

Motion passed.

10. Approve the following volunteers:

- Ken Leber – Boys Basketball Assistant Coach; and
- Tyler Wasserman – 8th Grade Boys Basketball Coach.

2023-87

Motion: Helmstetter, 2nd: Ruggles;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith:
Aye.

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Motion passed.

11. Approve the employment of the following non-certified personnel for Supplemental contracts for the 2023-24 School Year:

- Paul Roeder – Boys Basketball Head Coach at Step 5;
- Cody Gregory – Boys Basketball Junior Varsity Coach at Step 4;
- Conar Burns – Boys Basketball Freshman Coach at Step 1; and
- Ryan Bohn – Girls Basketball Head Coach at Step 1.

2023-88

Motion: Bemis, 2nd: Smith;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith: Aye.

Motion passed.

12. Approve the employment of the following non-certified personnel for Supplemental Contracts for the 2023-24 School Year:

- Bob Fries – Boys Basketball Assistant Coach at Step 0; and
- Brian Fries – 8th Grade Boys Basketball Coach at Step 1.

2023-89

Motion: Allen, 2nd: Helmstetter;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith: Aye.

Motion passed.

13. Approve the following non-certified personnel employment contracts:

- Becky Adelman – Classroom Aide at Step 21 for a continuing period;
- Jody Hampton – Special Ed Aide at Step 3 for two years;
- Deb Myers – Special Ed Aide at Step 2 for two years; and
- Marybeth Mutchler – Aide at Step 2 for two years.

2023-89

Motion: Allen, 2nd: Smith;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith: Aye.

Motion passed.

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14. Approve the following Credentialed Evaluators for the 2023-24 School Year:

- James Kaczor, High School Principal;
- Jen Meyer, Student Services Director;
- Coral Smith, Curriculum Director ;
- Bob Butler, Elementary Principal ; and
- Kristin Kaple-Jones, Dr.

2023-90

Motion: Helmstetter, 2nd: Bemis;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith: Aye.

Motion passed.

15. Approve the following Extended Contract Days for the 2023-24 School Year:

- Scott Bauer – Vocational Ed Teacher for 30 days;
- Jennifer Harvey – High School Guidance Counselor for 20 days;
- Rachel Paul – Family and Consumer Science Teacher for 10 days;
- Benjamin Paul – Athletic Director for 10 days;
- Laura Replogle – Yearbook Advisor for 5 days;
- Eric Rogers – Librarian for 10 days; and
- Tylor Nester – Student Intervention for 5 days.

2023-91

Motion: Ruggles; 2nd: Smith;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith: Aye.

Motion passed.

16. Approve the following Friday School Proctors for the 2023-24 School Year:

- Jen Harvey – High School Guidance Counselor;
- Laurie Replogle – Math Teacher;
- Caroline Schnetzer – English Teacher;
- Tracy Weis – Special Ed Teacher;
- Monica Barman – English Teacher; and
- Ben Paul – Social Studies Teacher.

2023-92

Motion: Smith, 2nd: Bemis;

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ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith:
Aye.

Motion passed.

17. Approve the following custodians for summer help on an as needed basis:

Gary Rasnick and Ron Hales.

2023-93

Motion: Smith, 2nd: Allen;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith:
Aye.

Motion passed.

18. Approve the following teachers for Summer School:

Richard Lill,
Whitney Quillen

Tracy Weis
Teri Smith

Gail Rosser
Caroline Schnetzer

2023-94

Motion: Ruggles, 2nd: Smith;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith:
Aye.

Motion passed.

19. Approve the following substitute teachers for Summer School:

Stephanie Houser
Sonia Barker
Diane Kluding

Jen Meagrow
Melissa Fries

2023-95

Motion: Helmstetter, 2nd: Smith;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith:
Aye.

Motion passed.

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20. Approve the following Resident Educator Mentors for the 2023-24 School Year:

- Erin Wise will be mentoring Tyler Scott;
- Laurie Replogle will be mentoring Melanie Ayala Lugo-Bowers;
- Jamie Gehring will be mentoring Alex Rogers;
- Stephanie Houser will be mentoring Megan Stephens Harvey; and
- Monica Barman will be mentoring Holly Bauer.

2023-96

Motion: Allen, 2nd: Helmstetter;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith: Aye.

Motion passed.

C. DONATIONS:

1. Accept the following donations for the Robotics Team Trip to Dallas:

- \$2,500 Ohio State Eagles Charity Fund;
- \$250 Larry and Jane Allen;
- \$75 Becky Sheffield;
- \$1,800 Tusing Builders LTD;
- \$200 Norwalk Plumbers & Steamfitters Union Local #42;
- \$450 Eagles Aerie #2869 Charity Fund;
- \$50 American Legion Auxiliary;
- \$500 Kiwanis Club of Norwalk Ohio; and
- \$3,000 VFW Charities Post #2743.

2023-97

Motion: Helmstetter, 2nd: Bemis;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith: Aye.

Motion passed.

X. DISCUSSION:

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1. Dr. Kaple-Jones led a discussion with the Board on using Lisa Riegel to help the District Leadership Team. The Board requested more information before moving forward with contracting for these services.
2. The next Regular Board meeting was scheduled to be held on June 19, 2023, however, this is a National Holiday – Juneteenth. It was decided to move the meeting to Monday June 26, 2023 at 7:00 p.m. at the Monroeville Athletic Center.

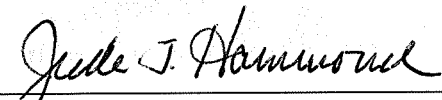
XI. ADJOURNMENT: Time: 7:38 p.m.

Motion: Smith; 2nd: Allen;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye.

Motion Passed, and the meeting was adjourned.


Betsy Ruggles, Board President


Jude T. Hammond, Treasurer

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