

MONROEVILLE LOCAL SCHOOLS
OFFICIAL RECORD OF PROCEEDINGS
April 17, 2023

The Board of Education, Monroeville Local School District, Huron County, Ohio, met on this date in the Monroeville Athletic Community (MAC) Meeting Room.

The regular meeting called to order by President, Betsy Ruggles, Kristin Kaple-Jones, Superintendent and Jude T. Hammond, Treasurer.

I. CALL TO ORDER (Time: 7:00 p.m.)

II. PLEDGE OF ALLEGIANCE

III. MISSION STATEMENT: The vision of the **Monroeville Local School Board** is Excellence in Education for all students. Our district assures each student a well-rounded educational program leading to rewarding careers. In addition, our district will foster students who are critical thinkers, creative problem solvers and socially responsible individuals. Through the collaboration of school, home and community, every Monroeville graduate will be well prepared for the global challenges of the 21st century.

IV. ROLL CALL:

Mrs. Allen: present, Mr. Bemis: present, Mr. Helmstetter: present, Mrs. Ruggles: present, Mrs. Smith: present.

V. EXECUTIVE SESSION:

2023-48

Motion: Allen; 2nd: Bemis;

Approve the motion was to enter Executive Session to discuss a personnel matter – the employment of public employees.

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye.

The Board entered into Executive Session at 7:02 p.m.

Motion passed.

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2023-49

Motion: Smith; 2nd: Bemis;

The motion was made to exit Executive Session and return to the Public meeting.

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye.

Motion passed.

The Board entered Open Public Meeting at 7:58 pm.

VI. APPROVE AGENDA:

2023-50

Motion: Allen; 2nd: Bemis;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye; Ruggles: Aye, Smith: Aye.

Motion Passed

VII. HEARING OF THE PUBLIC (By Law 0169.1)

Public Meeting notices are posted in the Central Office. If you are interested in being added to the Board's Agenda under Public Participation, requests are to be made in the Central Office. There shall be no negative public commentary directed at employees, Board members, students or members of the public in accordance with Board policy. Such comments will only be heard in Executive Session, if appropriate, and determined by the Board President or presiding officer of the Board pursuant with Ohio Revised Code Section 121.22 (G)(1).

Mr. Michael O'Neill raised several concerns centered around student safety including (1) sending a text message to let those waiting to pick up students that the release time is delayed, (2) the need for a School Resource Officer, (3) Crossing Guards should be properly trained and should wear appropriate attire, (4) the Board minutes should be updated on the website on a regular basis, and (5) he has a problem with one of our school bus drivers.

The Board and Superintendent took the comments and recommendations under advisement.

VII. APPROVAL OF MINUTES:

Approve the minutes of the March 13, 2023 Regular Meeting and the April 5, 2023 Special Meeting.

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2023-51

Motion: Allen; 2nd: Bemis;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye; Ruggles: Aye, Smith: Aye.

Motion Passed

VIII. OLD BUSINESS:

There was no old business raised during the meeting.

IX. NEW BUSINESS:

TREASURER'S REPORT

A. Approve the financial reports as submitted for March 2023.

2023-52

Motion: Smith, 2nd: Allen

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith: Aye.

Motion Passed

B. Approve a Five-Year Forecast for fiscal years 2023 through 2028.

2023-53

Motion: Ruggles, 2nd: Smith;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye.

Motion Passed

C. Mr. Hammond shared a document and led a discussion on the Districts use of Elementary and Secondary School Emergency Relief (ESSER) Federal Grant Funds. The District has been allocated \$1,245,036.08 since 2021 and has spent \$581,363.06 going into this fiscal year. The District also has budgeted the remaining funds, \$663,673.22 in this fiscal year. Included in these remaining funds is \$360,000 toward the construction costs for the new track.

D. Approve a Then & Now Certificate for purchase order #230914, to pay Sand Road Enterprises in the amount of \$4,697.00 for lawn and landscape treatment supplies.

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2023-54

Motion: Smith, 2nd: Bemis;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye.

Motion Passed

SUPERINTENDENT'S REPORT

A. BUSINESS:

1. Approve the acquisition of real estate located on Hamilton Street within the Village of Monroeville in accordance with the terms and conditions stipulated in an agreement with the Village of Monroeville.

2023-55

Motion: Helmstetter, 2nd: Bemis;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye.

Motion Passed

2. Resolve to grant the Superintendent the authority to modify, supplement, or amend Ohio School Council of Governments Policies and Agreements.

2023-56

Motion: Allen, 2nd: Helmstetter;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye.

Motion Passed

3. Dr. Kaple-Jones distributed copies of the Facilities Committee meeting minutes. She recommends moving forward with the projects needing attention including in the Elementary Gymnasium, the High School Auditorium, Science Lab Tables, Lockers for grades 4-12, Restrooms in grades 5-12, Parking lot improvements, HVAC in the second floor above the Gym, updating the potable water lines, and updated the unit ventilators. These items will take time to address and it is recommend to use Permanent Improvement Funds, and Grant Funds when applicable.

2023-57

Motion: Bemis, 2nd: Smith;

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ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye.

Motion Passed

4. Approve a contract with the Educational Services Center of Lorain County for the 2023-24 school year.

2023-58

Motion: Helmstetter, 2nd: Bemis;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith: Aye.

Motion Passed

5. Approve Adam Gessling and Logan Hedrick for the purpose of maintaining the Football Field at \$1,000 each, from March through November, 2023.

2023-59

Motion: Ruggles; 2nd: Bemis.

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith: Aye.

Motion Passed

B. EMPLOYMENT:

1. Approve to pay Deborah Smith \$1,000 for preparing pre-school reports for the 2023-24 school year.

2023-60

Motion: Allen, 2nd: Bemis;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith: Aye.

Motion passed.

2. Approve to pay Penny Sparks \$100 for the purpose of transporting food to and from St. Joseph's School during the 2023-24 school year; and approve to pay cafeteria stipends of \$500 each to Debra Smith and Pat Whitacre for performing supervisory roles for the 2023-24 school year.

2023-61

Motion: Bemis, 2nd: Smith;

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ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith: Aye.

Motion passed.

3. Accept the resignation of Katrina Bunch, Fifth Grade teacher, effective at the conclusion of the 2022-23 contract year, June 30, 2023.

2023-62

Motion: Allen, 2nd: Bemis;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith: Aye.

Motion passed.

4. Transportation Director Adam Gerber led a discussion on providing an incentive for bus drivers to take trips during the school year. The goal is to ensure that a school bus driver will be available to transport our students to and from events. Management will have a proposal to the Board to approve at a future meeting.
5. Approve the following Classified Employment contracts for employees working at St. Joseph's School for the 2023-24 school year:
 - Amanda Dixon – continuing contract as Clerk and Classroom Aide at Step 9 for each beginning with the 2023-24 School Year;
 - Laurie Haughawout – continuing contract as Classroom Aide at Step 7, beginning with the 2023-24 School Year;
 - Annette Lauber – 2 year contract as Classroom Aide at Step 1 for the period July 1, 2023 through June 30, 2025

2023-63

Motion: Bemis, 2nd: Allen;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith: Aye.

Motion passed.

6. Approve the following Classified employees contracts:
 - Jessica Bellamy – Secretary/Monitor at Step 10 for two years commencing July 1, 2023 through June 30, 2025;

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- Brittani Myers – Secretary at Step 7 for two years commencing July 1, 2023 through June 30, 2025;
- Chuck Sanders – General Maintenance/Buildings and Grounds at Step 10 for two years commencing July 1, 2023 through June 30, 2025;
- Dan Robertson – Maintenance at Step 11, for one year commencing July 1, 2023 through June 30, 2024;
- Jenn Clark – Central Office Administrative Assistant and Building Scheduler at Step 22 for two years commencing July 1, 2023 through June 30, 2025;
- Anthony Myers – Custodian at Step 2, for two years commencing July 1, 2023 through June 30, 2025;
- Chris Hayes – Custodian at Step 2, for two years commencing July 1, 2023 through June 30, 2025.

2023-64

Motion: Smith, 2nd: Allen;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith: Aye.

Motion passed.

7. Accept the resignation of Jude Hammond, Treasurer effective July 31, 2023.

2023-65

Motion: Bemis, 2nd: Allen;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith: Aye.

Motion passed.

8. Approve the following supplemental contracts for non-certified personnel for the 2023-24 School Year:

- Kendra Snook – Head Volleyball Coach at Step 14;
- Sarah Staley – Assistant Volleyball Coach at Step 0;
- Kylee Kuhlman – 7th Grade Volleyball Coach at Step 6;
- Bailey Bollenbacher – 8th Grade Volleyball Coach at Step 4;
- Conar Burns – Assistant Football Coach at Step 2;
- Jake Underwood – Assistant Football Coach at Step 2;
- John Wasiniak – Assistant Wrestling Coach at Step 1;
- George Roeder – Junior High Head Wrestling Coach at Step 1;
- Casey Ryan – Junior High Head Football Coach at Step 0; AND

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Approve the following supplemental contracts for certified personnel for the 2023-24 School Year:

- Lilly Gregory – Junior Varsity Volleyball Coach at Step 6
- Tylor Nester – Head Football Coach at Step 7
- Brad Dunlap – Assistant Football Coach at Step 20
- Chris McDonald – Assistant Football Coach at Step 9
- Tylor Nester – Head Wrestling Coach at Step 4
- Lilly Gregory – Conditioning Director at Step 6
- Tylor Nester – Conditioning Director at Step 9
- Brad Dunlap – Conditioning Director at Step 13; AND

Approve the volunteers:

- Bill Orwig – High School Volleyball
- Jason Kaman – Varsity Football
- Trevor Schafer – Varsity Football
- Ryan Watt – Varsity Football
- Andy Homan – High School Wrestling
- Derek Evans – High School Wrestling
- Jim Roeder – High School Wrestling

2023-66

Motion: Bemis, 2nd: Smith;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith: Aye.

Motion passed.

C. DONATIONS:

1. Accept the donation from the Huron County Board of Developmentally Disabled for 45 books for the 1st Grade students, *The Girl Who Thought in Pictures: The Story of Dr. Temple Grandin*. The estimated value of the donation is \$268.20.

2023-67

Motion: Allen, 2nd: Bemis;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith: Aye.

Motion passed.

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2. Accept the donation from Donna Elmlinger of three (3) framed pictures of former Presidents of the United States. The estimated value of the donation is \$125.00.

2023-68

Motion: Smith, 2nd: Bemis;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith: Aye.

Motion passed.

3. Accept the following donations for the Robotics Competition in Texas:

- Mane Root 250 Salon/Kelly Dresser - \$50.00
- Health Grade Networks LLC - \$1,000.00
- Insurance Services of Norwalk, Inc. - \$50.00
- White's Automotive Services, Inc. - \$100.00
- Angie's Body & Frame - \$250.00
- Old School Warehouse LLC - \$250.00
- Great Lakes Electric/Chuck Oeder, Inc. - \$500.00
- James & Jill Stang - \$150.00
- Vacationland Federal Credit Union - \$1,000.00
- ATA Properties - \$500.00
- Elks Lodge 730 Building Fund - \$100.00
- Bores Manufacturing Inc. - \$250.00
- Monroeville Dental/George Trask DDS - \$50.00
- Go Fund Me - \$169.02
- Hamons Water Hauling LLC - \$100.00
- Roby Lodge No. 534 F&AM - \$1,000.00
- Fisher-Titus Medical Center - \$500.00
- Adelman Construction LLC - \$250.00
- Calhoun Analytics LLC - \$1,000.00
- BOCA Construction Inc. - \$500.00
- Maple City Automotive - \$200.00
- Jeffrey C. Colvin - \$100.00
- Patricia Scheid - \$25.00
- Bud & Patricia Scheid - \$75.00
- Monroeville Hall of Fame Committee - \$250.00
- Firelands Federal Credit Union - \$4,000.00
- Brittini Myers and Laurie Clyde - \$1,000.00
- Norwalk Concrete Industries - \$1,000.00
- Fries Field House - \$100.00

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- EHOVE Career Center - \$9,600.00
- Monroeville Athletic Boosters - \$1,000.00
- Hailey Hamons dba 224 Nutrition - \$125.00
- Jerry & Alice Crawford - \$100.00
- JHI Group - \$1,000.00
- Berry Global Inc - \$2,000.00

2023-69

Motion: Smith, 2nd: Bemis;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, and Smith: Aye.

Motion passed.

X. DISCUSSION:

1. The next Regular Board meeting will be held on May 15, 2023 at 7:00 p.m. at the Monroeville Athletic Center.


XI. ADJOURNMENT: Time: 9:31 p.m.

Motion: Bemis; 2nd: Smith;

ROLL CALL: Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye.

Motion Passed, and the meeting was adjourned.


Betsy Ruggles, Board President


Jude T. Hammond, Treasurer

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