



"Home of the Eagles"

MONROEVILLE LOCAL SCHOOLS
101 WEST STREET
MONROEVILLE, OHIO 44847
(419) 465-2610

APPLICATION FOR EMPLOYMENT

GOOD SCHOOLS MAKE BETTER COMMUNITIES
EQUAL OPPORTUNITY EMPLOYER

NAME (Last Name) (First Name) (Middle)

Any other name(s) under which transcripts, certificates and former applications may be listed:

NAME(S)

PRESENT ADDRESS (Street) (City/State) (Zip)

PERMANENT/ OTHER ADDRESS (Street) (City/State) (Zip)

TELEPHONE NO. () Present Cellular/Other () Work

EMAIL ADDRESS Home Work

SOCIAL SECURITY NUMBER

My signature below authorizes representatives of the Board of Education of the Monroeville Local School District to conduct a background investigation and authorizes release of information in connection with my application for employment.

I certify that I have made true, correct and complete answers and statements on this application knowing and intending that they be relied upon in considering my application for employment.

Date Signature

Position(s) applied for:

- Teacher Early Childhood (PK-3) Middle Grades (4-9) High School (7-12) Other
Administrator/Supervisor Custodial Cafeteria Bus Driver
Educational Aide Secretary Paraprofessional Other

Availability:

- Full-time Part-time Substitute

EDUCATIONAL BACKGROUND Transcripts of all completed college/university coursework should accompany this application. An official transcript will be required upon employment.

Level of Education	School/College/University	City/State	Dates Attended From To	Degree Received
High School				
College/University				
Major Area (Undergraduate)	Minor Area (Undergraduate)	Major Area (Graduate)	Minor Area (Undergraduate)	

TEACHING EXPERIENCE (Place student teaching on first two lines)* Use additional sheet if needed.

School & System	Address-Street, City, State, Zip	Grades & Subject(s)	From Mo/Yr	To Mo/Yr

WORK EXPERIENCE (Other than teaching)

Employer	Address-Street, City, State, Zip	Position	From Mo/Yr	To Mo/Yr

MILITARY SERVICE

Have you served in the military? () Yes () No

Branch of Service _____ Active Service Dates _____

Honorably Discharged () Yes () No Rank at Discharge _____

Significant duties/honors _____

CERTIFICATION Enclose a copy of all valid OHIO CERTIFICATES/LICENSES or other certificates you hold

Type of Ohio Teaching Certificate/License	Date Issued	Date of Expiration	Certificate/License Number	Subjects/Grades Appearing on Certificate/License
<i>List any out-of-state certificates</i>				

Have you passed all required professional exams (e.g. Praxis) to qualify for your teaching license/certification?
 Yes No If no, please explain:

GENERAL INFORMATION

If employed presently, why do you wish to leave?			
If hired, on what date would you be available to start work?			
Ohio Resident? If yes, how long?		YES	NO
Are you currently under contract? If yes, where?		YES	NO
If not under contract now, have you ever held a continuing contract in Ohio? If yes, cite school district(s) and date(s)		YES	NO
Have you ever been refused tenure or a continuing contract? If yes, please attach an explanatory statement.		YES	NO
Have you ever had a license or certificate revoked or suspended? If yes, please attach an explanatory statement.		YES	NO
Have you ever been discharged or requested to resign from a position? If yes, please attach an explanatory statement.		YES	NO
Have you previously applied with Monroeville Local School District, or have you ever been employed by Monroeville Local School District?		YES	NO
Are you a United States citizen?		YES	NO
Have you ever been convicted of a felony? If yes, please attach an explanatory statement.		YES	NO
Do you have criminal charges or proceedings pending against you? If yes, please attach an explanatory statement.		YES	NO

REFERENCES

List the names and addresses of three persons not related to you who can speak with knowledge of your personal and professional qualifications for the assignment which you seek. Teaching applicants with work experience must provide recommendations from principals and/or superintendents from all contracted educational work experiences within the past three years. If experience was not within the past three years, provide references from the last contracted experience. Beginning teachers must include references from their student teaching supervisor(s) and cooperating teacher(s).

Name of Reference	Position	Complete Address	Phone

